

Imran Allauddin

Email: alcksa@yahoo.com

Total Experience Over 19 Years.

+966-590 799 814



Object-

Looking for a Position in Receivable Division with Financial Management Systems utilizing background in credit control activities and superb organizational skills in order to efficiently manage the company's clients' accounts.

ACCOMPLISHMENTS / WORK EXPERIENCE / EDUCATIONAL BACKGROUND

•**19+ years'** experience in Receivables Management.

Currently Working as Credit Team Leader in Castrol Lubricants Company Location Jeddah:-

- Managing Receivables of US\$30 Million across 12,000+ invoices transactions.
- Consistent Track Record of resolving Disputed Outstanding and Long Over-due Payments
- Expertise in Account Reconciliation that enabled recovery of Huge Bad Debts
- Bachelors of Commerce & CA Intermediate (FE1 & FE2)
- Expertise across various ERP modules including ORACLE, BAAN, MOVEX, DOLPHIN
- Fluent in English and working knowledge of Arabic
- Currently based in Jeddah, Saudi Arabia

PROFESSIONAL EXPERIENCE

1. Credit Team Leader Western Region – Castrol Lubricants (BP) (2013 – Present)

Approval of Orders based on customer existing Overdue and Outstanding status.

Risk Mitigation while assigning New Customers, Terms of Payment and Credit Limit.

Lowering or Meeting DSO norms by close follow up on Collections

Validating and Approving Rebates for Promotional Offers.

Reconcile and Confirm Balances of customer books quarterly.

2. Credit Controller Eastern Region – M.O. Al-Esayi Electronics (2005 – 2013)

Approval of Order Release Request based on Customer existing aging status. Issuance of Credit Note to customer against of assigned Discounts.

Achieved to reconcile Disputed Balance with a key account customer and made real collect over 5.5 Million. Bank Reconciliation Monthly. Reconcile and Confirm Balances of customer books quarterly.

3. Account Supervisor - Saudi Light Industries Company (2003 to 2005)

Handling Receivable head reporting to Credit Manager and make sure the Collection & Invoices proceed with correct customer account.

Bank Visits and Reconcile Bank statement monthly.

Reconcile and Confirm Balances of customer books quarterly.

4. Accountant - Sefam Private Limited (Pakistan) (2001 to 2003)

Handling Daily Vouchers proceed GL posting under supervision of Accounting Manager Proceed Pay Roll. Bank Reconciliation.

OTHER SKILLS AND STRENGTHS

• Excellent follow up skills • Strong negotiating skills • Able to plan and organize tasks effectively • Proven ability to work unsupervised • Outstanding analytic acumen • Excellent skills in written and oral communication.

Personal Details

□ Nationality (self and dependents) : Pakistan

□ Age: 39 Years

□ Dependents: Wife and 2 children

□ Residence (self and dependents) : Saudi Arabia

□ Iqama: Transferable

□ Validity Passports (self and 3 dependents)